

Mohitpal / Rajeev  
To,

26

The Principal  
SKMCH, Murrampur

Subject: For getting cleaning material

Sir,

With due respect I beg to say that I am a student of your college of 1st year MBBS, Junior hostel. There is requirement of material needed to keep our environment neat and clean.

Please allow me so that I can get the required material. I will be very thankful to you for this kind act.

Required material

- (i) Narial jharoo
- (ii) Phool jharoo
- (iii) Phungla
- (iv) Acid
- (v) Toilet sheet brush
- (vi) Basin sheet brush
- (vii) Surf
- (viii) Sabun

Your obedient student  
- Rajesh Kumar  
MBBS, 1st year Hostel  
D-Block  
Roll no - 133  
Mob - 9006515485  
Date - 14/9/2018

Sri Krishna Medical College, Muz.

Letter No. 3286/18

Date: 14/9/18

Kamal Kant Kumar Chaudhary

Amit Kumar

Receiver: [Signature] Kumar

1st Yr MBBS Hostel, 18 Bachel.  
Hostel D Block 1st MBBS

- ① Fuljharu - 3 ✓
- ② Narigaljhara - 3 ✓
- ③ Phomyka - 5 Liter (one bottle) ✓
- ④ Acid - 3 ✓
- ⑤ Bath Sheet Brush - 1 ✓
- ⑥ Surf - 2 ✓

31/9/18  
17/9/18

Original form  
 Audit form  
 Kanchant Kumar Chakraborty  
 Date: 17/9/18  
 Roll no: 123  
 D-Block  
 18 Bachel. 1st Yr MBBS  
 Hostel D Block

① Bath Sheet Brush  
 ② Acid  
 ③ Phomyka  
 ④ Surf  
 ⑤ Fuljharu  
 ⑥ Narigaljhara